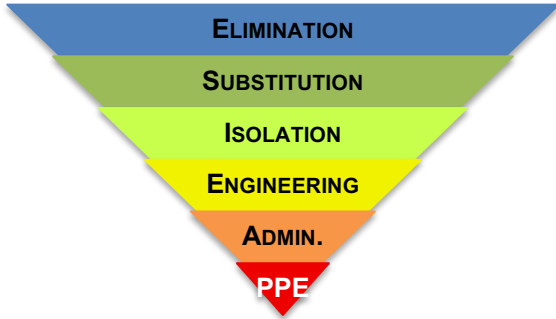


SAFE WORK METHOD STATEMENT (SWMS) PART 1			
ACTIVITY: Installation of Insulation			JOB #:
BUSINESS NAME: EUREKA INSULATION			ABN: 54 160 874 993
BUSINESS ADDRESS: 12 ENTERPRISE CIRCUIT, PRESTONS, NSW, 2170			
BUSINESS CONTACT: AMY ARUNDELL			PHONE #: (02) 9607 5128
SWMS APPROVED BY: EMPLOYER / PCBU / DIRECTOR / OWNER.			
NAME: TONY ARUNDELL			
SIGNATURE:			DATE: 1/7/2020
PERSON/S RESPONSIBLE FOR ENSURING COMPLIANCE WITH SWMS: AMY ARUNDELL			
PERSON/S RESPONSIBLE FOR REVIEWING THE SWMS: AMY ARUNDELL			
RELEVANT WORKERS CONSULTED IN THE DEVELOPMENT, APPROVAL AND COMMUNICATION OF THIS SWMS.			ALL PERSONS INVOLVED IN THE TASK MUST HAVE THIS SWMS COMMUNICATED TO THEM BEFORE WORK COMMENCES.
NAME	SIGNATURE	DATE	Daily Tool Box Talks will be undertaken to identify, control and communicate additional site hazards. Work must cease immediately if incident or near miss occurs. SWMS must be amended in consultation with relevant persons. Amendments must be approved by Amy Arundell and communicated to all affected workers before work resumes. SWMS must be made available for inspection or review as required by WHS legislation. Record of SWMS must be kept as required by WHS legislation (until job is complete or for 2 years if involved in a notifiable incident).
SHANE ARUNDELL		1/7/2020	
AMY ARUNDELL		1/7/2020	
PRINCIPAL CONTRACTOR DETAILS <i>(The builder or the organisation you are working for.)</i>			
PRINCIPAL CONTRACTOR (PC):		PROJECT NAME:	DATE SWMS PROVIDED TO PC:
PROJECT ADDRESS:			
PROJECT MANAGER (PM):		PM SIGNATURE:	CONTACT PH. #:
SWMS SCOPE: This SWMS covers the installation, into ceilings and walls, of insulation batts / blankets in existing premises and structures under construction.			

THIS WORK ACTIVITY INVOLVES THE FOLLOWING “HIGH RISK CONSTRUCTION WORK”

- | | | | |
|---|--|--|---|
| <input type="checkbox"/> Confined Spaces | <input checked="" type="checkbox"/> Mobile Plant | <input type="checkbox"/> Demolition | <input type="checkbox"/> Asbestos |
| <input type="checkbox"/> Using explosives | <input type="checkbox"/> Diving work | <input checked="" type="checkbox"/> Artificial extremes of temperature | <input type="checkbox"/> Tilt up or pre-cast concrete |
- ☒ Pressurised gas distribution mains or piping chemical, fuel or refrigerant lines energised electrical installations or services
- ☐ Structures or buildings involving structural alterations or repairs that require temporary support to prevent collapse
- ☒ Involves a risk of a person falling more than 2m, including work on telecommunications towers
- ☐ Working at depths greater than 1.5 Metres, including tunnels or mines
- ☐ Work in an area that may have a contaminated or flammable atmosphere
- ☐ Work carried out adjacent to a road, railway or shipping lane, traffic corridor
- ☐ In or near water or other liquid that involves risk of drowning

LIKELIHOOD	INSIGNIFICANT	MINOR	MODERATE	MAJOR	CATASTROPHIC	SCORE	ACTION	HIERARCHY OF CONTROLS 	
ALMOST CERTAIN	3 HIGH	3 HIGH	4 ACUTE	4 ACUTE	4 ACUTE				
LIKELY	2 MODERATE	3 HIGH	3 HIGH	4 ACUTE	4 ACUTE	4A ACUTE	DO NOT PROCEED.		
POSSIBLE	1 LOW	2 MODERATE	3 HIGH	4 ACUTE	4 ACUTE	3H HIGH	Review before commencing work.		
UNLIKELY	1 LOW	1 LOW	2 MODERATE	3 HIGH	4 ACUTE	2M MODERATE	Maintain control measures.		
RARE	1 LOW	1 LOW	2 MODERATE	3 HIGH	3 HIGH	1L LOW	Record and monitor.		

PERSONAL PROTECTIVE EQUIPMENT (PPE): *ENSURE ALL PPE MEETS RELEVANT AUSTRALIAN STANDARDS. INSPECT, AND REPLACE PPE AS NEEDED.*

FOOT PROTECTION	HEARING PROTECTION	HIGH VISIBILITY	HEAD PROTECTION	EYE PROTECTION	FACE PROTECTION	HAND PROTECTION	PROTECTIVE CLOTHING	BREATHING PROTECTION	SUN PROTECTION	FALL ARREST	
											RINGS, WATCHES, JEWELLERY THAT MAY BECOME ENTANGLED IN MACHINES MUST NOT BE WORN. LONG AND LOOSE HAIR MUST BE TIED BACK.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

 AS 1319-1994 SAFETY SIGNS FOR THE OCCUPATIONAL ENVIRONMENT REPRODUCED WITH PERMISSION FROM SAI GLOBAL UNDER LICENCE 1210-c062. STANDARDS MAY BE PURCHASED AT [HTTP://WWW.SAIGLOBAL.COM](http://www.saiglobal.com)

JOB STEP	POTENTIAL HAZARD/S	IR	CONTROL MEASURES TO REDUCE RISK	RR	RESPONSIBLE PERSON
<i>INHERENT RISK-RATING (IR) RESIDUAL RISK-RATING (RR)</i>					
1. Planning & preparation	Lack of consultation with potential outcomes for personal injury, property damage &/or environmental incident.	3H	<ul style="list-style-type: none"> • Liaise with Principal Contractor to establish the following on-site systems and procedures are in place and take note of: <ul style="list-style-type: none"> ○ Health and Safety rules ○ Induction for all workers – site specific and toolbox meetings ○ Supervisory arrangements ○ Communication arrangements ○ All relevant workers are appraised for required competencies & for any pre-existing medical conditions if working in remote or isolated locations ○ PPE required ○ Site plans – showing no go zones for pedestrians ○ Traffic Management Plan ○ Exclusion Zones ○ Risk Assessments ○ SWMS and JSA's ○ Injury reporting procedures ○ Hazard reporting procedures. • <u>Existing premises (commercial or private residence).</u> • Liaise with client to determine whether: <ul style="list-style-type: none"> ○ Electrical devices, power points, switchboards etc. are in a safe condition and RCD protected ○ Commercial premises - establish that the following on-site systems and procedures are in place: <ul style="list-style-type: none"> ▪ Site specific induction including emergency procedures • Consultation in relation to hazards and risks. Ensure: <ul style="list-style-type: none"> ○ Consult with the person you are carrying out the work for on the potential hazards and risks associated with the task ○ If represented by an elected Health and Safety Representative (HSR), they must be included in any consultation ○ Any other persons on site who are affected by the same matter are consulted and co-operative arrangements are made ○ Document consultation and action items • It is advised that information be provided to client to advise them of the following: <ul style="list-style-type: none"> ○ Excess clutter to be removed (if applicable) ○ Sharps will not be collected and work will not proceed if sharps are observed (include other prohibited items as necessary) ○ If safety shoes/boots are required for work they may need to be worn inside. Ensure work shoes are clean and acceptable to wear inside if needed ○ Cash and any valuables must be removed from easily visible / accessible areas ○ Animals must be secured / removed. • Ensure: <ul style="list-style-type: none"> ○ Building plans are available 	2M	Site Supervisor and All Workers

JOB STEP	POTENTIAL HAZARD/S	IR	CONTROL MEASURES TO REDUCE RISK	RR	RESPONSIBLE PERSON
<i>INHERENT RISK-RATING (IR) RESIDUAL RISK-RATING (RR)</i>					
			<ul style="list-style-type: none"> Roof/ceiling spaces have been assessed by competent person (such as structural engineer) to ensure surface is capable of holding weight of persons, equipment and insulation Insulation correct type and rating for job (as specified in building plans/directions, and/or Building Code of Australia - BCA) Manufacturer's instructions are available on site. 		
	Contact with electricity	4A	<ul style="list-style-type: none"> Ensure an assessment of electrical risk from installation of ceiling insulation is conducted: <ul style="list-style-type: none"> Suitable person (such as a licensed electrician) is sought for advice on type, condition and location of electrical appliances/cables/lighting etc. All power to electrical cables is isolated before work commences Follow lock-out/tag-out procedures and obtain advice from suitable person (such as licensed electrician) that power is isolated Certificate of electrical safety is obtained if required All electrical cables/equipment are identified and marked Fixing points are clear of cables/equipment Metal fasteners are not used in ceiling installation Non-conductive, manually operated tools are used. 	2M	
2. Training and Capabilities	Lack of training or the assessment of capability may lead to personal injury, property damage &/or environmental incident.	3H	<ul style="list-style-type: none"> Ensure all persons entering site have a General Construction Induction Card (white card) All operators/workers to be trained and competent in the installation of insulation batts (Rock Wool & Glass Wool) in restricted areas and must be licensed to Perform High Risk Work (operating certain plant, equipment) where necessary Ensure relevant workers/employees have appropriate licences for: <ul style="list-style-type: none"> Work at heights Operation of the EWP Drive forklift If applicable, i.e. using a cherry picker Ensure all relevant workers/employees have undertaken training and/or received instruction in the use of control measures. Include: <ul style="list-style-type: none"> Reporting procedures for incidents Correct use of equipment including selecting, fitting, use, care of and maintenance Correct use of all tools used Correct use of height access equipment Correct use of harness Use of supervision where required (e.g. new starters or new equipment) Ensure supervisors, foremen etc. are suitably experienced in the type work to be conducted All workers are trained in this SWMS. 	2M	Site Supervisor and All Workers

JOB STEP	POTENTIAL HAZARD/S	IR	CONTROL MEASURES TO REDUCE RISK	RR	RESPONSIBLE PERSON
<i>INHERENT RISK-RATING (IR) RESIDUAL RISK-RATING (RR)</i>					
3. Arrival onsite	Lack of a clear assessment may lead to personal injury, property damage &/or environmental incident.	3H	<ul style="list-style-type: none"> Assess conditions at site on arrival. Ensure: <ul style="list-style-type: none"> Ensure site-specific induction is undertaken (include location of amenities, first aid facilities, emergency plans & evacuation points, communication, contact persons etc.) Assess mobile phone reception Work site is exactly as detailed in Terms of Agreement or contract Suitable access for all equipment required Suitable space for operation of equipment Suitable lighting, including night-works Chimneys, flues, or other heat sources. 	2M	Site Supervisor and All Workers
	Contact with electricity	4A	<ul style="list-style-type: none"> Identify and document: <ul style="list-style-type: none"> Down lights and light recesses Fans, air conditioners and other electrical appliances Electrical cables and other utility services /pipes No go zones for degraded electrical cables. 	2M	
	Falls	3H	<ul style="list-style-type: none"> Identify and document no go zones for brittle or unsuitable ceiling areas and sky lights etc. 	2M	
	Hazardous materials	3H	<ul style="list-style-type: none"> Identify and document no go zones for areas that may contain asbestos. 	2M	
4. Materials delivery	Work adjacent to road, public & powered mobile plant movement	3H	<ul style="list-style-type: none"> Park working vehicle to avoid travelling across roads when delivery working equipment If setting up roadside – comply with local laws and permits Erect any barriers & signage necessary to keep others safe and aware Park in designated location for loading/unloading - not where persons unloading would have to cross the path of moving mobile plant/vehicles Check constantly for changing hazards while working and monitor work position at all times. Ensure: <ul style="list-style-type: none"> High visibility clothing worn at all times Do not stand behind reversing vehicles Allow sufficient distance from plant during operation (allow sufficient room for equipment failure – such as arm/boom failure or plant rollover) No work is conducted in established “no go zones” for pedestrians Alertness at all times. Listen for: <ul style="list-style-type: none"> Reversing alarms/beepers Calls from Plant Operators Safety/warning signs, Spotters, traffic barriers etc. must be obeyed as required Work positions should be in clear sight of plant operators Follow traffic management plan requirements NOTE: Some traffic management plans may say that pedestrians have right-of-way. Never assume this. Make visual and verbal contact with plant operator as required. 	2M	Site Supervisor and All Workers

JOB STEP	POTENTIAL HAZARD/S	IR	CONTROL MEASURES TO REDUCE RISK	RR	RESPONSIBLE PERSON
<i>INHERENT RISK-RATING (IR) RESIDUAL RISK-RATING (RR)</i>					
	Muscular stress / musculoskeletal disorder (MSD)	3H	<ul style="list-style-type: none"> Where possible materials should be unloaded using mechanical means. E.g. forklift, Hiab/truck crane etc.) Where manual unloading and storage is necessary: <ul style="list-style-type: none"> Use team-lifts where possible: <ul style="list-style-type: none"> As much as possible, team members are of similar height and capability Team members know their responsibilities during the lift Movement of material from the delivery point to the installation area usually represents the greatest opportunity for damage or injury, particularly if being achieved manually. Ensure: <ul style="list-style-type: none"> Use hand trucks, to move heavy materials Use team-lifts for heavier items Ensure materials /equipment is as close to work area as possible The floor/ceiling loading design of the building or platform should be carefully considered and, if necessary, the material evenly distributed. 	2M	
5. Work area set up	Falling objects	3H	<ul style="list-style-type: none"> All persons must wear head protection Ensure adequate exclusion zones are in place to keep the area clear of non-essential personnel. 	2M	Site Supervisor and All Workers
	Contact with electricity at existing premises	4A	<p>⚠ Follow lock-out/tag-out procedures and obtain advice from suitable person (such as licensed electrician) that power is isolated (if required).</p> <p>Ensure:</p> <ul style="list-style-type: none"> Certificate of electrical safety is obtained if required All electrical cables/equipment are identified and marked Fixing points are clear of cables/equipment Install non-conductive collars around down-lights/recessed light fittings Metal fasteners are not used in ceiling installation Non-conductive, manually operated tools are used Metallic, wire- reinforced or conductive ladders should be avoided around live electrical equipment. <p>⚠ Where electrical hazards are identified, a qualified electrical contractor should be engaged to eliminate or control this risk.</p>	2M	
	Working at height > 2m.	3H	<p>PREMISES - PRIOR TO PLASTERING WORKS</p> <ul style="list-style-type: none"> Suitable work area provided – such as perimeter protection, scaffold, EWP or scissor-lift If these are not practicable, travel restraint devices can be used. Note: An emergency rescue plan must be in place for persons using a harness If these are not practicable, ladders may be used Note where plastering works have already been completed insulation will need to be undertaken from within the ceiling. 	2M	

JOB STEP	POTENTIAL HAZARD/S	IR	CONTROL MEASURES TO REDUCE RISK	RR	RESPONSIBLE PERSON
<i>INHERENT RISK-RATING (IR) RESIDUAL RISK-RATING (RR)</i>					
			<p>⚠ If working at heights above 2m and "in built" edge protection is not in place or not sufficient ensure a separate, dedicated working at height SWMS is in place before commencing work. Additional SWMS must address the controls used for working at height e.g. Elevating Work Platform SWMS, Working on scaffolding SWMS etc.</p>		
6. Entering ceiling space	Falls from Height	4A	<p><u>PREMISES - WHERE PLASTER IS IN PLACE</u></p> <ul style="list-style-type: none"> • Locate the manhole/access area and ensure appropriate ladder access is available Ladder must be for Industrial purposes and comply with relevant Australian Standard • Consult site plan/map of building identify cables, down-lights, or recessed lights, chimneys/flues, electrical appliances, skylights, or other potential hazards • Identify location of joists. Consider installation of joist locators. Ensure joists can support weight of installers (seek advice from competent persons) • Ensure a board of suitable strength is available for the installer to span at least 2 joists whilst placing batts between joists <p>⚠ Do not enter ceiling space if working alone.</p> <ul style="list-style-type: none"> • Ladders: <ul style="list-style-type: none"> ○ Use all height-access equipment as per manufacturer's instructions & its designed purpose ○ Ensure footwear is suitable. Snug-fitting shoes/boots with flat, nonslip soles, no loose soles, long laces, soles that are oily, or caked with mud etc. ○ Ensure only 1 person working from each ladder ○ Face ladder when ascending/descending and maintain a firm grip ○ Ensure 3 points of contact remain on ladder at all times ○ Always maintain the majority of your body weight inside the perimeter of the work platform or ladder stiles ○ Ensure only 1 person working from each ladder. 	2M	Site Supervisor and All Workers
7. Installing insulation materials	Contact with electricity	4A	<ul style="list-style-type: none"> • Locate and maintain awareness of any electrical cables while trimming or cutting • Be aware of metallic conduits or other coverings and, damaged or exposed wiring. • Ensure cables are not totally enclosed. Example: <ul style="list-style-type: none"> ○ Do not allow cable to sink into loose fill ○ Place batts over cables lying on a ceiling sheet, or lay cable on top of batts ○ Place batts beside a cable that is fixed to a structural member/joist. 	2M	Site Supervisor and All Workers
	Falls from Height	4A	<ul style="list-style-type: none"> • Working in ceiling space. Ensure: <ul style="list-style-type: none"> ○ Maintain constant contact with someone outside the roof cavity ○ Walk along planks and crawl if required 	2M	

JOB STEP	POTENTIAL HAZARD/S	IR	CONTROL MEASURES TO REDUCE RISK	RR	RESPONSIBLE PERSON
<i>INHERENT RISK-RATING (IR) RESIDUAL RISK-RATING (RR)</i>					
			<ul style="list-style-type: none"> ○ Step on roof beams only – not the ceiling ○ Don't stand on fragile areas – such as plasterboard ○ Use boards to span beams where appropriate ○ Ensure sufficient lighting for task. 		
	Heat stress	4A	<p>⚠ Do not enter ceiling space if it is very hot. Re-schedule works as required.</p> <ul style="list-style-type: none"> • Assess heat level and provide sufficient ventilation (such as exhaust or fans) • Ensure sufficient drinking water • Cease work if temperatures are deemed too high for safe work • Limit time in the roof space to a short period. You should not spend more than 20 minutes in the roof space, before taking at least a 10-minute break in a cool area • If physically distressed, do not re-enter the roof space. 	2M	
	Fire	4A	<ul style="list-style-type: none"> • Ensure exits to enclosed spaces are not blocked during installation process • Do not place material over down lights (can create fire hazard) • Ensure light recesses, down-lights and electrical appliances (such as fans, flues etc.) have sufficient clearances – seek advice from BCA, and manufacturer. Example: Incandescent lights = 50mm clearance, Halogen down-lights without flameproof cover = 200mm) • Install non-conductive collars around down-lights/recessed light fittings. 	2M	
	Struck by falling objects	3H	<ul style="list-style-type: none"> • For installation prior to plaster in place: <ul style="list-style-type: none"> ○ Where furring channels are not available, secure (staple) string or twine horizontal at right angles to the ceiling joists so they remain in place until the plaster is fitted. 	2M	
	Slips trips falls	3H	<ul style="list-style-type: none"> • Footwear is suitable. Snug-fitting shoes/boots with flat, nonslip soles, no loose soles, long laces, soles that are oily, or caked with mud etc. • Ensure area stays clean and dry of packaging and tools. 	2M	
	Muscular stress / musculoskeletal disorder (MSD)	3H	<ul style="list-style-type: none"> • Only rest on kneeling boards • Do not over-stretch • Ensure sufficient persons for task - materials passed to installer so they do not have to ascend/descend height equipment • Regular rest breaks are taken (especially if working in cramped spaces) • Rotate relevant worker tasks. • Avoid long periods of repetitive movements • Use mechanical lifting aids when possible. 	2M	
	Cuts, lacerations & punctures	3H	<ul style="list-style-type: none"> • Assign a suitable cutting area if required • Exercise caution when using blade – always cut away from the body • Use caution to avoid sharp objects, protruding nails or materials • Use automatically retracting blade if possible. If not possible, ensure blade is retracted after use. 	2M	

JOB STEP	POTENTIAL HAZARD/S	IR	CONTROL MEASURES TO REDUCE RISK	RR	RESPONSIBLE PERSON
<i>INHERENT RISK-RATING (IR) RESIDUAL RISK-RATING (RR)</i>					
8. On completion	Slips, trips, falls causing injury	3H	<ul style="list-style-type: none"> Site to be left in clean and tidy condition ready for handover. Builder / contract manager to be advised upon completion of works. 	2M	Site Supervisor and All Workers
	Environmental incident	3H	<ul style="list-style-type: none"> Dispose of off-cut materials in bins provided onsite Dispose of empty containers / bags in approved waste containers Store excess materials in sealed container in cool, dry area, removed from foodstuffs: <ul style="list-style-type: none"> Ensure packages are adequately labelled, protected from physical damage, and sealed when not in use Avoid packaging being stored under UV light (direct sunlight) for long periods. 	2M	
	Contact with electricity	4A	<ul style="list-style-type: none"> Ensure that no electrical appliances, light fittings, cables etc. have been damaged during installation If damage suspected, do not turn power back on – seek advice from licensed electrician. 	2M	
	Contact with hazardous materials	3H	<ul style="list-style-type: none"> Use an industrial vacuum to clean debris and ensure larger cut-offs are removed from area Observe good personal hygiene including washing hands before eating Remove protective equipment before entering eating areas. 	2M	
9.					
10.					

EMERGENCY RESPONSE - CALL 000 IMMEDIATELY.

If work is to be conducted on a construction site (or a site controlled by another Employer / PCBU) follow the site-specific Emergency Management Plan. Ensure:

- Adequate numbers of first aid trained staff are on site
- First aiders are trained & competent in managing injuries until emergency services arrive
- All rescue equipment is in good condition, available for use and in close proximity to the work site.

Ensure workers have access to:

- First aid kit/supplies
- First Aid trained personnel familiar with resuscitation and emergency response for electric shock
- M/SDS
- Communication devices (check mobile phones will have service in area)
- Suitable fire protection equipment.

REVIEW No.	1	2	3	4	5	6	7	8	9	10
NAME:	TA									
INITIAL:	TA									
DATE:	1/7/2020									

PLANT/TOOLS/EQUIPMENT LIST FOR THE JOB

Battery Operated Tools	Insulation Packs	Scaffold (Head Contractor)	Hammer
Hand Tools	Tape Measure	Light/Torch	Knife
Ladder	Hammer Stapler	Batt Poker	

Relevant Legislation & Codes of Practice & Australian Standards
Act & Regulations

Work Health and Safety Act 2011
 Work Health and Safety Regulations 2017

Standards

- AS/NZS 4859.1:2002 Materials for the thermal insulation of buildings - General criteria and technical provisions
- AS 3999-1992 Thermal insulation of dwellings - Bulk insulation - Installation requirements
- AS/NZS 5110:2011 Recessed luminaire barriers
- AS 4426-1997 Thermal insulation of pipework, ductwork and equipment - Selection, installation and finish
- AS 6001-1999 Working platforms for housing construction
- AS/NZS 1891.1:2007 Industrial fall-arrest systems and devices - Harnesses and ancillary equipment

Codes of Practice

1. First aid in the workplace code of practice 2015
2. Hazardous manual tasks code of practice 2016
3. How to manage work health and safety risks code of practice 2011
4. Managing electrical risks in the workplace code of practice 2016
5. Managing noise and preventing hearing loss at work code of practice 2016
6. Managing the risk of falls at workplace code of practice 2016
7. Managing the work environment and facilities code of practice 2011
8. Work health and safety consultation, coordination and cooperation code of practice 2011
9. Construction work code of practice 2014
10. Managing risks of hazardous chemicals in the workplace code of practice 2014
11. Managing the risks of plant in the workplace code of practice 2014
12. Preventing falls in housing construction 2014

SAFE WORK METHOD STATEMENT (SWMS) PART 2

This SWMS has been developed in consultation and cooperation with *employee/workers* and relevant *Employer/Persons Conducting Business or Undertaking (PCBU)*. I have read the above SWMS and I understand its contents. I confirm that I have the skills and training, including relevant certification to conduct the task as described. I agree to comply with safety requirements within this SWMS including risk control measures, safe work instructions and PPE described.

OVERALL RISK RATING AFTER CONTROLS		<input type="checkbox"/> 1 Low	<input checked="" type="checkbox"/> 2 MODERATE	<input type="checkbox"/> 3 High	<input type="checkbox"/> 4 ACUTE	
WORKERS' NAME	JOB ROLE / POSITION	LICENCES, COMPETENCIES & QUALIFICATIONS <i>(add as applicable)</i>			DATE	SIGNATURE
		TYPE / DESCRIPTION	CLASS	NUMBER		
		Construction Card				
		Construction Card				
		Construction Card				
		Construction Card				
		Construction Card				
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